

Due to COVID19 health precautions, residents are encouraged to call-in to this meeting if they wish to attend.

Call-in information is:

Number: 503.300.6829

Code: 988554



*The Mission of the Community Council is to facilitate a connected and welcoming community that instills pride and a sense of belonging in each DC Ranch resident. The Council's work includes visioning and facilitating initiatives that enhance residents' quality of life, serve collective interests and promote the DC Ranch brand. These benefits make DC Ranch a very special place to live.*

BOARD MEETING  
Ranch Offices/Call-In  
March 26, 2020  
5:30 p.m.

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AGENDA

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- |      |                                                               |                        |
|------|---------------------------------------------------------------|------------------------|
| I.   | Call to Order                                                 | Ron Belmont            |
| II.  | Approval of January Board Meeting Minutes                     | Ron Belmont            |
| III. | President's Report                                            | Ron Belmont            |
|      | a. Governance Committee                                       |                        |
| IV.  | Staff Reports                                                 |                        |
|      | a. Staff Update                                               | Jenna Kohl*            |
|      | b. Financial Report – Monthly Financials                      | Dee Nortman*           |
| V.   | New Business                                                  |                        |
|      | a. Consider Appointment to Community Council Board            | Nominating Committee   |
|      | b. Discuss Bond Referendum Projects                           | Chris Irish            |
|      | c. Consider Approval to Exceed 6 month Operating Cash Reserve | Jenna Kohl/Dee Nortman |
| VI.  | Adjourn Meeting                                               | Ron Belmont            |

\*No formal presentation will be given; staff will be available to answer any questions.

### COMMUNITY VALUES

- Sense of Community
- Healthy Lifestyles
- Artistic and Cultural Opportunities
- Diversity and Inclusiveness
- Lifelong Learning
- Family
- Environmental Stewardship
- Relationship with the Larger Community



# Staff Report

## March 2020

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### Finance and Administration

- *Finance Advisory Committee Recruitment:* Applications are open for the Finance and Advisory Committee. Please encourage qualified residents to apply via [dcranch.com](http://dcranch.com). Applications are due May 1, with terms beginning this summer.
- *Annual Audit for FY 2019:* Auditors from Butler Hansen were in the Ranch offices March 16-20 for field work. A draft of the audited financial statements should be available for review by the end of April. Review has gone well so far with no findings or deficiencies.
- *Interest Rate for Bank/Investment Accounts:* Due to current events and the instability in the market, our bank lowered the rate for our ICS account from 1.6% to 1.25% in March. As such, interest earnings budgeted in operations may be lower than originally estimated. We are continuing to partner with our investment advisor, in order to maximize earnings for these accounts.
- *Coronavirus Response.* Staff has been working diligently to take steps to protect the health of residents and staff, including facility closures, program cancellations, telecommuting options, adjusting work plans, communicating with residents, etc.

### Events and Programs

- *The Homestead Playhouse: Willy Wonka Jr.:* after successful auditions and casting of 23 residents and 12 non-residents. Official rehearsals for the spring 2020 production kicked off at the Homestead Community Center. Cast rehearsed every Tuesday and Thursday throughout the month of February and beginning of March until cancellation.
- *Valentine's Day String Quartet:* 22 resident couples (44 total) enjoyed a date night at the Homestead for Valentine's Day. The talented quartet played a string of top hits, while guests sipped on wine, nibbled on cheese, shrimp cocktail and decadent desserts.
- *Creative Arts Workshop: Paint & Sip:* At the beginning of March, 20 residents enjoyed an evening of wine and painting with neighbors under the instruction of local favorite, Carrie Curran. Colorful springtime masterpieces feature desert cacti, were carried home by all.
- *Off the Ranch:* On Thursday, Feb. 27, twenty-six residents attended a grilling-themed cooking class at Classic Cooking Academy.
- *Spotlight Speakers Series:* Almost one hundred residents joined Ken Sorensen to learn about the life of former President Abraham Lincoln in February. The April 1 event, "No foolin' water is scarce" has been postponed until fall.
- *Women's Club:* The women of DC Ranch traveled to Queen Creek, Arizona for a beautiful tour of Schnepf Farms. After touring the farm by train, lunch was served for all to enjoy!
- *Upcoming Events:* With the developing situation regarding the COVID-19 outbreak, all events and programs through the month of April and those with greater than 50 participants through May 10, have been canceled or postponed, pending further CDC recommendations.

- *Programs and Events:* The year kicked off in style with 1,256 residents participating in 15 different programs in January and February. Programs included *DC Ranch Day, Grapenuts, Food Truck, Speaker Series, DC Ranch Gives Program, Men's Club, Women's Club, Off the Ranch Grill Masters.*

## Community Engagement

- *Resident Leadership Development Program:* The inaugural Class I participated in four of the eight scheduled sessions before the cancellation of the program. A midpoint survey had already been distributed prior to canceling and the results were overwhelmingly positive. Brad and Jona also received several positive comments supporting the decision to cancel the remaining classes (see attached). Considerations are being made to host the remaining classes in the fall depending on participant availability.
- *Merchant Mixer:* Almost forty people attended the semi-annual Merchant Mixer on Feb. 12 at The Herb Box on Market Street representing businesses from all three commercial centers and the corporate center. The gatherings are intended to show appreciation for the DC Ranch business partners and share upcoming, seasonal information. The next Merchant Mixer is scheduled for mid-August to continue fostering merchant relationships and staying informed with property management, community and public affairs updates.
- *Volunteer Appreciation Celebration:* This event has been postponed until Fall 2020. As part of the celebration, a select group of individuals will be honored for Volunteer of the Year recognition in five categories. The celebration will conclude by assembling Relief Packs for Arizonans experiencing homelessness through St. Vincent de Paul. Information on the rescheduled date will be emailed and mailed to the invitation list.
- *Resident Group.* The DC Ranch Resident group met in early March to learn updates about the New Resident Welcome Program and the Neighborhood Voting Members program. Resident Group members provided feedback and ideas for continued enhancement of the programs.
- *New Resident Welcome Program:* The Sunset Tour scheduled for March 14 has been canceled; residents have been given the opportunity to reschedule to one of the fall dates. In-person orientations and basket deliveries have been postponed until further notice.

## Communications

- *Coronavirus:* The communications team worked closely with the leadership team and other staff members to coordinate our messaging on the impact of coronavirus. We sent a ranch-wide email, updated the calendar to show event cancellations, add a "pop-up" to the website that links to a blog post about the coronavirus impact, posted a message on Facebook, created signage for the community centers and had all mailbox posters removed; created landing page on DCR.com including a link to help support businesses that remain open and/or status. This webpage is live, and we will let residents know about it through a variety of platforms.
- *Communication Plans:* The communications team developed several plans so far this year that are in various stages of deployment. We are producing a variety of messaging across all platforms to build awareness of and ask residents to complete the 2020 Census questionnaire. We promoted the Program and Events Open House (which ended up being canceled). We also began promoting the Community Council's new Finance Committee with the goal of recruiting residents to volunteer their time to serve on the committee. Lastly, we

published the names of the employees who were recognized with Team Value Awards for their exceptional display of our organizational values.

- *Team Projects:* The communications team completed the Spring Program Guide and 2019 Annual Report; both publications were mailed to residents. The new maps that were designed as part of the Path and Trail improvement project have been printed and are available for residents. The new “table tents” are now being used at various events and programs as a new way to promote future events and programs. Master Plan posters will be displayed at the community centers for educating residents about and building awareness of the Master Plan process.
- *Podcast:* The communications team is in discussions with Shoop Media and the DC Ranch leadership team to consider launching a DC Ranch podcast that would provide another platform for reaching residents with information about the community.

### Facilities and Recreation

- *Community Center Access:* Due to the cancellation of programs and subsequent recommendations from the CDC, The Homestead and Desert Camp community center have been closed through March 31. Staff is monitoring recommendations from the CDC, WHO and state and local officials and modifying closures and schedules accordingly. Prior to the closure Desert Camp key fob access reader technology failed in February. Statistics at the Front Desk reader reflect the technology failure. Staff worked with vendors to restore access through gates and doors in a timely manner. Staff identified opportunities for efficiencies with vendors and implemented new vendor service protocols to address future technology glitches.
- *Community Center Updates:* Staff are working with vendors to complete scheduled reserve projects during facility closures. Projects scheduled through March 31 include interior/exterior painting of Desert Camp, acid washing of the main pool and kool pool decking repairs. Additional reserve projects scheduled May through June include tennis and basketball court resurfacing, new luxury vinyl flooring in the recreation and multi-purpose rooms, carpet in the office and cabinetry upgrades in the recreation room. The Homestead office conversion is underway. The design is finalized, and case goods and finishes have been selected. Case goods and electrical may be completed by end of April. Cabinetry and interior wall unit may take up to 8 weeks with an estimated completion time of May 31. Ro Puma joined the front desk team in January and Maddy Levy, rental and event specialist accepted a full-time job with the Biltmore. Due to the closures, rentals through April have been cancelled and the job search has been put on hold.
- *Recreation Programs:* Residents responded favorably to new programs introduced this year including Bridge Bootcamp, the Reel Deal Movie Series, Saturday fitness class and a Health and Wellness Weight Watchers series. TGIF participants enjoyed Medieval Times and an outing to a Suns Basketball game. The Pickleball Club hosted their first tournament. Fitness Classes including Monday-Friday yoga, Strength & Balance and Barre had 90 participants in early March prior to class cancellations. Staff is working with instructors and vendors to resume classes in May. Recreation staff is working to plan summer and fall events including: Dive-In Movies, summer tween day trip to Flagstaff Extreme, swim team, health & wellness classes and resident lead clubs.
- *Path and Trail Update:* Kiosks at Market Street Park, Desert Camp and The Homestead community centers are complete as well as three pedestal maps throughout the system. The on-line trail map will be updated and available to residents by end of

March. Paper trail maps will be available at Desert Camp community center upon re-opening.

- *Maintenance and Custodial:* Maintenance and custodial remain on site with a modified work schedule. Staff are completing “deep cleaning” projects as well as preventative maintenance and outstanding work orders.

#### Public Affairs Update

- *FAA/Sky Harbor NextGen:* On March 10, the City of Scottsdale filed a petition against the FAA. They hope this action will bring the FAA back to the table to discuss changes to the eastbound flight paths which impact DC Ranch along with other areas of Scottsdale.
- *Scottsdale Bonds:* Staff met with the city manager and contacted the Mayor and City Council with concerns about a potential location change of the soccer field project. We will discuss this at the March 26 board meeting to seek Board input, then communicate with residents.
- *Census:* Communication with residents, encouraging a quick response to the census has begun. The goal is to have the DC Ranch surveys completed by April 1. Staff has confirmed that we will be able to get status updates from the US Census office.
- *State Land:* Two parcels of state land near DC Ranch may go to auction soon. The land abuts Pima Road and Trailside View and goes south to Bell Road. Residents have been informed of this potential sale.
- *Development Agreement:* We are waiting to hear that DMB has finished their review and confirm what steps they will take to address any items needing completion.
- *Construction projects:* The Hotel in DC Ranch Crossings has received all their city permits. The developer is working to finalize financing.







**DC Ranch Community Council  
Financial Highlights – Director Analysis  
for period ending February 29, 2020**

**Summary by Fund - YTD**

	<u>Operating</u>	<u>Reserve</u>	<u>Capital</u>	<u>Total CC</u>
Revenue	\$ 810,134	\$ 3,272	\$ 3,132	\$ 816,538
Expenses	561,676	10,998	5,289	577,963
<b>Operating Income/(Loss)</b>	<b>\$ 248,458</b>	<b>\$ (7,726)</b>	<b>\$ (2,157)</b>	<b>\$ 238,575</b>
Depreciation	-	-	6,209	6,209
<b>Total Income/(Loss)</b>	<b>\$ 248,458</b>	<b>\$ (7,726)</b>	<b>\$ (8,366)</b>	<b>\$ 232,366</b>
Transfers In/(Out)	(48,400)	41,400	7,000	-
<b>Total Surplus/(Deficit)</b>	<b>\$ 200,058</b>	<b>\$ 33,674</b>	<b>\$ (1,366)</b>	<b>\$ 232,366</b>

**Revenue**

Operating revenue for February totaled \$509k, higher than budget by \$194k (62%). Year-to-date revenue is favorable to budget by \$200k (33%). Significant variances to budget include:

- Community Benefit Fees came in \$181k (174%) higher than forecast for February.
- Covenant Commission Reimbursement for shared expenses (management fee) is \$21,200 higher than budget YTD. This will cumulatively be the case for the remainder of the fiscal year. When the budget was approved, the function and partnership between Covenant Commission and Community Council had not yet been finalized. As such, the budget reflects no shared expenses between organizations. The final agreement will result in an approximate budget surplus of \$30k to Council. This amount reflects the difference between the funds we will be receiving from the Covenant Commission for shared costs, less the amount of personnel costs Council will pay for one (1) FTE to Covenant.
- Recreation Programming is \$7k higher than budget due to the timing of event payments. This amount will even out during the course of the year.
- There will be some impact to revenue in March and beyond due to the adjustments made during the COVID-19 pandemic. More detailed data will be provided in the March financial statements.

**Expense**

Operating expenses for February came in \$23k (8%) less than anticipated, with year-to-date expense \$35k lower (5%) than budget. Notable variances include:

- Personnel costs are \$4k higher than estimated in the budget for YTD. Included in this amount is approximately \$17k in expenses for the Covenant Commission staff, which are part of the management fee. So, there is a savings in personnel costs of \$13k in other departments YTD.
- In addition, there is a cumulative savings of \$41k YTD across all departments for various services and supplies. We are just beginning the fiscal year, so this amount is largely due to timing and will fluctuate as the year progresses. Savings by department is as follows:



- Administration - \$16k savings in Legal/Professional Fees, Public Affairs, Special Projects and Information Technology.
- Communications/Community Engagement - \$3k savings in Collateral Printing and Postage.
- Community Center Operations - \$16k savings in various supplies and services related to facility maintenance.
- Programming – \$3k in savings due to the timing of a couple of programs.
- Paths & Trails - \$3k savings in supplies and projects.

**Balance Sheet/Cash Flow**

- Operating cash on hand is equal to 5.3 months as of 2/29/20.
- There are currently \$1.3 mil in capital funds and \$1.5 mil in reserve funds.
- The amount in Capital Fund–Current Projects represents the amount of funds remaining to complete Board approved projects.

**Looking Forward**

- Future escrow amounts *in progress* are as follows:

<u>Month</u>	<u>Currently in escrow</u>	<u>Budgeted Benefit Fees</u>
March 2020	\$280,403	\$165,081
April 2020	\$106,880	\$135,512

***Community Council continues through February with a \$235k favorable variance to the operating budget. Community Benefit Fees and expense timing/savings are the main drivers for this number so far this year.***



## DC Ranch Community Council Statement of Revenue and Expense For the month and YTD ended February 29, 2020

	FEBRUARY ACTUAL	FEBRUARY BUDGET	BUDGET VARIANCE	YTD ACTUAL	YTD BUDGET	YTD VARIANCE	2020 BUDGET
<b>REVENUE</b>							
<b>Community Benefit - Transfer Fee</b>	\$ 284,943	\$ 104,046	\$ 180,897	\$ 378,505	\$ 201,965	\$ 176,540	\$ 1,500,000
Residential Assessments (2,647 units)	139,854	139,750	104	279,656	279,500	156	1,677,131
Commercial/Apartment Assessments (970 Commercial units)	50,440	50,440	-	100,880	100,880	-	605,280
Charitable Events (Habitat for Humanity / Tour de Scottsdale)	-	-	-	-	-	-	192,000
Event/Club/Class Registrations	9,111	2,980	6,131	10,194	3,875	6,319	54,379
Community Center Rentals	4,870	7,000	(2,130)	6,253	7,500	(1,248)	43,200
Other (Interest, CFD from city, processing fees, misc.)	4,114	3,258	856	6,436	6,516	(80)	46,796
Arts/Education Program Registrations/Ticket Sales	3,760	6,375	(2,615)	3,810	6,500	(2,690)	26,570
Covenant Commission Expense Reimbursement	10,600	-	10,600	21,200	-	21,200	-
Advertising (website)	720	360	360	1,440	1,320	120	7,080
Community Garden Leases	880	880	-	1,760	1,760	-	10,560
<b>TOTAL REVENUE</b>	<b>\$ 509,291</b>	<b>\$ 315,089</b>	<b>\$ 194,202</b>	<b>\$ 810,134</b>	<b>\$ 609,816</b>	<b>\$ 200,318</b>	<b>\$ 4,162,996</b>
<b>EXPENSE</b>							
<b>Administrative</b> (office rent, phones, IT, admin staff)	\$ 100,591	\$ 102,413	\$ (1,822)	\$ 203,225	\$ 204,840	\$ (1,615)	\$ 1,250,429
Community Center Operations (utilities, upkeep, center staff)	72,629	81,346	(8,717)	147,552	168,291	(20,740)	1,006,257
Events/Clubs/Classes (instructors, supplies, rentals, catering, planning staff)	36,427	43,160	(6,733)	100,849	104,580	(3,731)	665,860
Communication/New Residents (website, newspaper, merchants, tours, staff)	40,413	44,405	(3,992)	85,826	90,055	(4,229)	514,900
Management Fees (reimbursement to Ranch Association)	1,275	298	977	2,550	596	1,954	3,576
Charitable Events (Habitat for Humanity / Tour de Scottsdale)	-	-	-	-	-	-	189,100
Seasonal Decorations (supplies, storage, labor)	-	-	-	-	-	-	64,500
Arts and Education Programs (instructors, supplies, rentals)	1,020	1,270	(250)	1,425	1,690	(265)	64,725
Employee Relations and Training (mileage, conferences, dues, uniforms)	4,116	4,460	(344)	13,958	17,605	(3,647)	61,360
Market Street Park / Paths and Trails (utilities, upkeep)	984	3,240	(2,256)	2,042	4,755	(2,713)	28,155
Insurance & Taxes	1,988	1,932	56	4,250	4,364	(115)	23,734
<b>TOTAL EXPENSE</b>	<b>\$ 259,444</b>	<b>\$ 282,524</b>	<b>\$ (23,080)</b>	<b>\$ 561,676</b>	<b>\$ 596,776</b>	<b>\$ (35,100)</b>	<b>\$ 3,872,596</b>
<b>NET OPERATING INCOME/(LOSS)</b>	<b>\$ 249,848</b>	<b>\$ 32,565</b>	<b>\$ 217,283</b>	<b>\$ 248,458</b>	<b>\$ 13,040</b>	<b>\$ 235,418</b>	<b>\$ 290,400</b>
<b>TRANSFERS IN/OUT</b>							
Reserve & Capital Fund Contributions (Transfer Out)	24,200	24,200	-	48,400	48,400	-	290,400
<b>NET SURPLUS (DEFICIT)</b>	<b>\$ 225,648</b>	<b>\$ 8,365</b>	<b>\$ 217,283</b>	<b>\$ 200,058</b>	<b>\$ (35,360)</b>	<b>\$ 235,418</b>	<b>\$ -</b>

**DC Ranch Community Council, Inc.**  
**Balance Sheet Comparison Report**  
**As Of 2/29/2020**

	<u>Balance</u> <u>2/29/2020</u>	<u>Balance</u> <u>12/31/2019</u>	<u>Change</u>
<b>Assets</b>			
<u>Cash</u>			
111020 - AAB Operating Cash - Council	\$0.00	\$422,260.57	(\$422,260.57)
111025 - BOK Operating Cash - Council	\$1,839,177.46	\$1,338,659.93	\$500,517.53
119000 - Petty Cash	\$700.00	\$700.00	\$0.00
<u>Cash Total</u>	<u>\$1,839,877.46</u>	<u>\$1,761,620.50</u>	<u>\$78,256.96</u>
<u>Capital Fund</u>			
112100 - BOK Capital Fund - Council - Current Projects	\$68,826.52	\$68,826.52	\$0.00
112150 - BOK Capital Fund - Council - Savings	\$1,263,278.12	\$1,258,435.29	\$4,842.83
<u>Capital Fund Total</u>	<u>\$1,332,104.64</u>	<u>\$1,327,261.81</u>	<u>\$4,842.83</u>
<u>Reserve Fund</u>			
129420 - BOK Reserve Fund	\$1,503,253.58	\$1,469,579.37	\$33,674.21
<u>Reserve Fund Total</u>	<u>\$1,503,253.58</u>	<u>\$1,469,579.37</u>	<u>\$33,674.21</u>
<u>Accounts Receivable</u>			
141200 - Community Council Accounts Receivable	\$4,780.65	\$4,942.75	(\$162.10)
141300 - Accounts Receivable - Benefit Fees	\$62,739.10	\$15,800.00	\$46,939.10
141400 - Accounts Receivable - Event Brite	\$0.00	\$874.98	(\$874.98)
142000 - Accounts Receivable - Other	\$0.00	\$6,592.92	(\$6,592.92)
144500 - Commercial Assessments Receivable	\$20,832.00	\$1,127.00	\$19,705.00
144900 - Allowance for Bad Debt	(\$1,354.29)	(\$1,354.29)	\$0.00
159000 - Accounts Receivable Clearing Account	\$0.00	\$0.00	\$0.00
<u>Accounts Receivable Total</u>	<u>\$86,997.46</u>	<u>\$27,983.36</u>	<u>\$59,014.10</u>
<u>Prepaid Expenses</u>			
135000 - Due From Check Front	\$0.00	\$0.00	\$0.00
151000 - Prepaid Insurance	\$21,420.81	\$8,859.38	\$12,561.43
151500 - Prepaid Programs & Events	\$24,952.21	\$6,028.02	\$18,924.19
151700 - Prepaid Expense - Charitable Events	\$5,075.49	\$0.00	\$5,075.49
151800 - Prepaid Expense - Arts & Education	\$3,634.10	\$1,740.00	\$1,894.10
152000 - Prepaid Utilities	\$138.86	\$0.00	\$138.86
153000 - Prepaid Postage	\$350.56	\$732.11	(\$381.55)
154000 - Prepaid Expenses	\$40.00	\$240.00	(\$200.00)
<u>Prepaid Expenses Total</u>	<u>\$55,612.03</u>	<u>\$17,599.51</u>	<u>\$38,012.52</u>
<u>Intercompany Receivable</u>			
131000 - Due From Covenant Commission	\$0.00	\$0.00	\$0.00
133000 - Due From DC Ranch Association	\$0.00	\$57,122.33	(\$57,122.33)
<u>Intercompany Receivable Total</u>	<u>\$0.00</u>	<u>\$57,122.33</u>	<u>(\$57,122.33)</u>
<u>Property and Equipment</u>			
171000 - Furniture & Fixtures	\$165,918.57	\$165,918.57	\$0.00
172000 - Property & Equipment	\$191,471.23	\$191,471.23	\$0.00
172500 - Leasehold Improvement - Community Garden	\$137,041.53	\$137,041.53	\$0.00

**DC Ranch Community Council, Inc.**  
**Balance Sheet Comparison Report**  
**As Of 2/29/2020**

	<u>Balance</u> <u>2/29/2020</u>	<u>Balance</u> <u>12/31/2019</u>	<u>Change</u>
<b>Assets</b>			
174000 - Homestead Remodel & Capital Improvement	\$121,771.49	\$121,771.49	\$0.00
175000 - Desert Camp Remodel Capital Improvement	\$98,372.58	\$98,372.58	\$0.00
179000 - Accumulated Depreciation	(\$514,511.11)	(\$508,302.17)	(\$6,208.94)
<u>Property and Equipment Total</u>	<u>\$200,064.29</u>	<u>\$206,273.23</u>	<u>(\$6,208.94)</u>
<u>Other</u>			
162000 - Interfund Transfer - From Operating Fund	\$0.00	\$0.00	\$0.00
162050 - Interfund Transfer - To Capital Fund	\$0.00	\$0.00	\$0.00
<u>Other Total</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
<i>Assets Total</i>	\$5,017,909.46	\$4,867,440.11	\$150,469.35
<b>Liabilities and Equity</b>			
<u>Current Liabilities</u>			
210000 - Accounts Payable	\$36,126.32	\$80,060.99	(\$43,934.67)
211000 - Insurance Payable	\$0.00	\$0.00	\$0.00
212000 - Payroll / Month End Accrual	\$118,513.67	\$90,937.79	\$27,575.88
213000 - Accrued Expenses	\$0.00	\$0.00	\$0.00
216000 - Insurance Claim Payable	\$0.00	\$0.00	\$0.00
220000 - Prepaid Assessments	\$8,088.00	\$68,676.00	(\$60,588.00)
220500 - Prepaid Event Registration	\$0.00	\$0.00	\$0.00
221500 - Prepaid Facility Rental	\$11,092.50	\$7,620.00	\$3,472.50
221600 - Deposit Facility Rental	\$5,305.00	\$3,805.00	\$1,500.00
222000 - Section 125 Liability	\$257.24	\$426.64	(\$169.40)
<u>Current Liabilities Total</u>	<u>\$179,382.73</u>	<u>\$251,526.42</u>	<u>(\$72,143.69)</u>
<u>Intercompany Payable</u>			
231000 - Due to Covenant Commission	\$0.00	\$9,752.68	(\$9,752.68)
233000 - Due to DC Ranch Association	\$0.00	\$0.00	\$0.00
<u>Intercompany Payable Total</u>	<u>\$0.00</u>	<u>\$9,752.68</u>	<u>(\$9,752.68)</u>
<u>Capital and Reserve Equity</u>			
311000 - Capital Equity	\$1,513,697.21	\$1,413,286.40	\$100,410.81
320100 - Reserve Equity	\$1,489,417.20	\$1,380,175.85	\$109,241.35
<u>Capital and Reserve Equity Total</u>	<u>\$3,003,114.41</u>	<u>\$2,793,462.25</u>	<u>\$209,652.16</u>
<u>Retained Earnings</u>	\$1,603,046.60	\$1,272,971.41	\$330,075.19
<u>Net Income</u>	\$232,365.72	\$539,727.35	(\$307,361.63)
<i>Liabilities &amp; Equity Total</i>	\$5,017,909.46	\$4,867,440.11	\$150,469.35

**DC RANCH COMMUNITY COUNCIL**  
**STATEMENT OF CASH FLOWS**  
**MONTH OF FEBRUARY 2020**

<b>CASH FLOWS FROM OPERATING ACTIVITIES</b>	
Net income (deficit) for period	\$ 225,648
Adjustments to reconcile net income (deficit)	
Accounts receivable	(40,481)
Prepaid insurance	1,586
Prepaid programs and expense	(19,524)
Prepaid expenses	(171)
Intercompany Receivable	10,600
Accounts payable	(13,033)
Accrued payroll expenses	666
Deferred revenue - facility rentals	(2,448)
Prepaid assessments	2,080
Prepaid event registration	-
Other liabilities	<u>(13,873)</u>
<b>NET CASH FROM OPERATING ACTIVITIES</b>	151,050
 CASH, BEGINNING OF PERIOD	 <u>1,688,827</u>
 CASH, END OF PERIOD	 <u><u>\$ 1,839,877</u></u>

**ADDITIONAL INFORMATION - OPERATING FUNDS REQUIREMENTS:**

Per Board policy, operating funds should be between three months and six months of average budgeted annual operating expenses.

*Number of months budgeted expenses in cash, end of period:* **5.30**

Total 2020 operating budget expenses	<u>\$ 4,162,996</u>	
<b>MINIMUM</b> - Average of three months	<u>\$ 1,040,749</u>	
	Amount over minimum	Amount under minimum
	<u>\$ 799,128</u>	<u>N/A</u>
 <b>MAXIMUM</b> - Average of six months	 <u>\$ 2,081,498</u>	
	Amount over maximum	Amount under maximum
	<u>N/A</u>	<u>\$ 241,621</u>

