



**DC Ranch Association
Board Report 9-9-19 #4**

Subject Matter: Vice President's Resignation/Election of New Vice President

Background: In a written communication to Board President Elizabeth Kepuraitis dated August 14, 2019, Vice President Susan Grace wrote the following "Effective immediately I am stepping down as Vice President."

Several provisions from the Association's Bylaws provide guidance. Please consider the following:

Article 4, Section 1 Officers – The Association officers shall be a President, Vice President, Secretary and Treasurer. The President and Secretary shall be elected from among the Board members; other officers may but need not be Board members.

Article 4, Section 2 Election and Term of Office – The Board shall elect the Association officers at the first Board meeting following each annual meeting of Voting Members, to serve until their successors are elected.

Article 4, Section 5 Resignation – Any officer may resign at any time by giving written notice to the Board, the President, or the Secretary. Such resignation shall take effect on the date of the receipt of such notice or at any later time specified therein, and unless otherwise specified therein, the acceptance of such resignation shall not be necessary to make it effective.

As is customary, the Board should accept the resignation (although not necessary) from Susan Grace, stepping down as Vice President. Secondly, the Board must elect a new Vice President, which position is not restricted to the current sitting board members. This election takes place among the board members only.

Recommendation: Accept the resignation from Susan Grace as Vice President and elect a new Vice President.

A handwritten signature in black ink, appearing to read 'Darren Shaw', is written over a horizontal line.

Darren Shaw, Executive Director