



Board of Directors Meeting Minutes
REGULAR MEETING
DC Ranch Community Council, Inc.
Desert Camp Community Center
September 28, 2018
5:30 p.m.

Attending:

Mark Eberle, Vice President
Jim Patterson, Treasurer
Jill Hegardt
Natalie Ingram
Jill Edwards Resnick

Staff Attending:

Jenna Kohl, Executive Director
Jona Davis, Community Engagement Director
Beth Overton, Facilities and Recreation Director
Erin May Valdez, Executive Assistant/HR Administrator

Excused Absence:

Ron Belmont, President
Bud Kern

I. Call to order

Mark Eberle called the meeting to order at 5:30 p.m. and welcomed all guests in attendance.

II. Approval of July Minutes

***Motion: To approve the minutes from the July 16 exec session and regular meeting minutes
Motioned by Jim Patterson; Seconded by Jill Hegardt; Motion passed unanimously***

III. President's Report

Mark welcomed the recent new hires, and Jona introduced them:
Candace Thomas, Event and Program Coordinator
Mike Gertzman, Senior Manager of Communications
Alexandra Duemer, Communications Coordinator

Because the September exec session was moved to September 18 due to President Belmont being unable to attend the original date, Mark Eberle publicly recorded the vote that took place 9/18 regarding Capital funds approved for safety and security updates at Desert Camp Community Center. The motion and vote from 9/18 reads:

Beth reviewed the quote from Safeguard for installing a lobby camera with audio, upgrading the existing receiver and installing an access reader and continental panel at the front desk at Desert Camp. This also includes a key fob software update. Recent security issues prompted this request and staff feels resident and staff safety is imperative. These additional funds will add \$8,094 in total to the Capital Budget.

***Motion: To approve the \$8,094 requested funds for community center access and safety updates
Motioned by Bud Kern; Seconded by Jill Hegardt; Motion passed unanimously***

IV. Executive Director's Report

Jenna highlighted the staff report. The board's budget work session is on October 11, with the public budget presentation slated for October 18. Staff will hold a public meeting showcasing the DCR2020 initiative on October 29. Staff is undergoing a project to review and implement new team values. The segmentation study, to target DC Ranch's future buyers as well find ways to best serve current residents' interests, will begin in November. The MOU with the school

district has been signed and Council will execute it and begin working with all parties. DC Ranch staff is working with Scottsdale PD regarding concerns from residents on parking on 91st street by the Corporate Center.

IV. Financial Reports

Brandy Nash, the Council's intern from ASU, presented the monthly financials as her administrative project. She indicated that we ended August \$37K to the good. We had over \$20K more in benefit fees than budgeted, and Communications Department payroll was less than budgeted due to the open positions during hiring. Expenses for the year are over budget right now, due to the \$400K transfer to the capital fund in June. Our cash balance sits at 4.68 months.

V. Reserve Study Update and Proposed Guidelines

Beth reviewed the proposed guidelines for the Reserve fund. The guidelines establish that an "amount sufficient" to meet future obligations would be at least 80% reserved.

***Motion: To approve the proposed Reserve guidelines that mark our reserve minimum as 80% funded
Motioned by Jill Edwards Resnick; Seconded by Jim Patterson; Motion passed unanimously***

VI. Financial Management Policy Proposed Changes

Jenna reviewed the two proposed changes to the board's Financial Management policy. The first change clarifies how excess benefit fees will be used to fund the Capital and/or Reserve fund, and how the Executive Director and Director of Financial Management shall monitor and approve these transfers, and advise the board of any transfers. The second change clarifies that the Reserve fund must maintain a minimum of 80% funded, to be consistent with governing documents and the approved Reserve guidelines.

***Motion: To approve the proposed additions and edits to the Financial Management Policy
Motioned by Natalie Ingram; Seconded by Jim Patterson; Motion passed unanimously***

VII. Path & Trail Project Update/Proposal for Safety Improvements

Beth and Brad Bishop reviewed the path and trail project updates and the five deliverables for the project: survey of property, develop recommendations, compose new maps, install emergency markers, and install wayfinding signs/kiosks. Okanogan Trail Construction, the company working on this project, has put together 50 recommendations to enhance safety and improve connectivity throughout the system. Beth and Brad reviewed 12 of these recommendations that focus on crosswalks and entryways, totaling \$47,163. These recommendations will need to be completed to be represented on the upcoming maps.

***Motion: To approve the expenditure of \$47,163 in capital funding to complete the proposed 12 safety recommendations to the path and trail system, to ensure they are represented in upcoming map printings
Motioned by Natalie Ingram; Seconded by Jill Edwards Resnick; Motion passed unanimously***

VIII. Sidewalk along 94th Street

Resident Valentin Dinu spoke regarding his concern for residents and children walking along 94th Street toward Bell Road, where there is no sidewalk. Pedestrians and bikers either must be in the road, or walk in the desert landscape. This stretch of road is not in DC Ranch's boundaries. However, multiple residents and NVMs have reached out to the Director of Public Affairs Chris Irish to ask for assistance in convincing the City, who owns the property adjacent to 94th Street in this area, to install a sidewalk. Chris has discussed this issue with Jenna, Ranch Association Executive Director Darren Shaw, Council board members, and Ranch Association board members. She has requested approval from all parties to move forward and contact Mayor Lane's office regarding this issue. Maintenance and possible lighting of the sidewalk would all fall under the purview of the City. Jenna will check if any projects like this have been approved by the City in the past.

Motion: To authorize Chris Irish to engage with the Mayor's and city's offices to advocate for a sidewalk to be installed along 94th Street. The City would be responsible for maintenance and upkeep of any implemented sidewalk.

Motioned by Jill Edwards Resnick; Seconded by Jim Patterson; Motion passed unanimously

IX. Adjourn Meeting

Motion: To adjourn the meeting at 6:30 p.m.

Motioned by Mark Eberle; Seconded by Jim Patterson; Motion passed unanimously.