



Staff Report

July 2018

Finance and Administration

- *Budget:* Budget worksheets have been given to the staff to begin completing for the 2019 budget.
- *Caliber Training for Staff:* Now that the new accounting software, Caliber, has been in use for six months, best practices and training for staff who only need occasional access was completed.
- *Security Analysis.* The City of Scottsdale performed a security analysis at the Ranch Offices and provided recommendations for increasing security measures; future analyses are planned for the community centers.

Events and Programs

- *Events Coordinator:* The Community Council welcomes Candace Thomas as the new Events Coordinator. Candace begins July 16 and she will be responsible for all Signature Events and celebrations.
- *Upcoming Events:* A comprehensive list of upcoming events for August and September is attached.
- *Programs and Events- June and July:* Over 550 participated in a variety of events including two Dive-In Movies, two (sold out) Comedy Nights, DC Ranch Women's Club Happy Hour and Bourbon Tasting, DC Ranch Men's Club Summer Social, Taste of Summer Cooking Class (adults) and the following Summer Camps:
 - *Harry Potter Camp:* 20 youth ages 8 to 13 participated in a camp focused on creativity, hands-on learning and collaboration.
 - *Missoula Children's Theatre presented The Pied Piper:* 21 youth ages 6 to 13 learned a play in a week and performed it for an audience of 60 at The Homestead.

Communications and Engagement

- *Comedy Night postcard:* Residents were mailed a postcard promoting the summer Comedy Night series which have, so far, sold out.
- *Public Relations:* Publicity began for the Tour de Scottsdale and feature articles have already been secured in AZ Foothills Magazine and Phoenix Magazine.
- *School Supply Drive:* Donations can be dropped off during business hours to Desert Camp Community Center and The Homestead Community Center from Monday, July 2, through Friday, Aug. 3. The goal is 1,000 items for children in need.
- *Kindness Challenge:* 88 families have signed up to receive the monthly newsletter which includes three fun ideas to spread kindness throughout the community.

- *Merchant Mixer:* Businesses from the three commercial centers are invited to the semi-annual happy hour to mingle, network, and receive updates from the Community Council team and the property managers on August 14 at Jalapeno Inferno.

Facilities and Recreation

- *Desert Camp Playground Update:* Shared options with resident focus group; narrowed down vendors; working with Covenant Commission on design specs and colors.
- *Level 2 Reserve Study Update:* Completed walk of The Homestead, Desert Camp, Market Street Park, the Community Garden and Admin Offices. Completing revisions, adjustments and obtaining quotes for new items.
- *Community Center Access Update:* Completed disabling last group of “non-updated” key fobs per January 1 guidelines. Currently 1,706 active devices. Disabled approximately 2,100 key fobs during update.

Governance

- *Resident Group Launch.* An article is planned for the September edition of Ranch News, introducing the new resident group and inviting residents to apply. This group will meet periodically with the Executive Director and other Council staff to discuss community initiatives and projects, and other related topics.
- *Apartment Standards.* Staff will meet with representatives of Camden and Desert Parks Vista in mid-July to discuss the proposed plan for defining the community standards for the apartment communities. We anticipate having proposed standards for the Board’s consideration later this year.
- *Park Use.* Our goal is to meet with the committees representing Park & Manor and the Estates later this summer to discuss use of the parks in their neighborhoods. We will then include an article in Ranch News, highlighting DC Ranch as a connected community, where the parks, paths and trails are open to DC Ranch residents.

Public Affairs Updates

- *Engagement Plans:* The July board meeting will include a presentation on the Council’s Engagement Plans for Desert EDGE (updated), SUSD land, Sky Harbor NextGen and Scottsdale Airport. An update on each matter will also be given.
- *WestWorld:* Staff is meeting with WestWorld representatives later this month and will then recommend if an Engagement Plan for it makes sense.

Other Updates

- *Fall Intern:* The Community Council welcomes ASU senior Brandy Nash as the fall intern. Brandy begins August 13 and will rotate through all departments in the 12-week program.
- *Partnerships:* Staff met with Justin Owens, Executive Director of the McDowell Sonoran Conservancy, to discuss the 2018 Tour de Scottsdale.