



**DC Ranch Association**  
**Special Board of Directors Meeting/Board Orientation Program**  
**May 22, 2018**

**Call to Order:** The meeting was held at The Homestead Community Center and was called to order by Executive Director Darren Shaw at 5:30PM.

**Roll Call:** In attendance were directors Durocher, Esparza, Geiger, Grace, Green and Kepuraitis from DC Ranch Association. Director Koven was not in attendance. A quorum of the Association Board was present. Community Council Directors Belmont, Eberle, Patterson, Hegardt, Ingram and Kern were also in attendance. Director Resnick was not in attendance. Executive Directors Darren Shaw and Jenna Kohl, Director of Finance, Sylvia Miles, Attorney Alexis Firehawk from Carpenter & Hazelwood and Executive Assistant, Ashley Dernovsek were also present. The only focus for this meeting was the annual board orientation program.

Mr. Shaw stated that the board orientation program would be conducted in two phases. Phase I was designed to be open to members who wished to attend. Phase II was to be a closed session, where directors would hear advice from legal counsel. The meeting notice was posted as such.

Ms. Kohl introduced herself and shared the vision of DC Ranch. She discussed what makes a good board member, drawing from information published by the Community Association Institute (CAI). Ms. Kohl also covered DC Ranch best practices, before moving on to a final discussion regarding characteristics of effective Board members.

Mr. Shaw discussed the unique governance structure within DC Ranch. He explained the three entities that govern the community: Community Council, Ranch Association and Covenant Commission. He provided an overview of each of the three entities and explained how they work together.

Ms. Miles provided information regarding financial operations. She shared information about reserve funds, budgeting and the audit processes.

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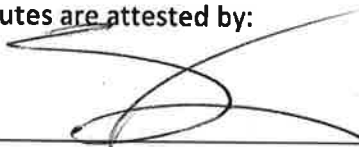
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Mr. Shaw and Ms. Kohl shared current and upcoming Association and Council project initiatives.

There being no further business, the meeting adjourned at 6:50PM.

These minutes are attested by:



Philip Geiger, Association Board Secretary



Date