



**DC Ranch Association
Board Report 5-7-18 #6**

**Subject Matter: Policy 101 (Policy Committee Charter) Re: Proposed Revisions
Appointment of Committee Member**

Background: On June 5, 2017, the Board of Directors approved Policy 101.

The policy established, among other things, the committee's composition. It reads as follows: The committee shall be composed of three members, two of which shall be sitting directors on the Board and the third member will be the Executive Director.

There has been some discussion about expanding the director parameters, by allowing prior directors to serve on the committee in addition to sitting directors; and, to expand the committee's membership from three to five. The complete policy is provided for review.

Pursuant to Section 102.4c of the policy for the management and development of policies, the following applies should the Board wish to move the through the formal approval process. *When the Policy Committee recommends a new policy or a change to a policy and prior to the Board's formal vote, community members shall be provided with a 30-day comment period, where they are afforded an opportunity to provide input and comment on the proposed policy. The proposed policy or policies will be posted on the community's website and notice regarding the posting will reflect in the weekly This Week on the Ranch e-mail to DC Ranch residents.*

Currently, the committee only has two members, who are: Dr. Phil Geiger and Executive Director, Darren Shaw. Prior director Tom Headley was the third member. One other board member should be appointed to round out the committee.

Recommendation: Consider conditionally approving revisions to Policy 101 and appoint a sitting director to the Policy Committee.

A handwritten signature in black ink, appearing to read 'Darren Shaw', is written over a horizontal line.

Darren Shaw, Executive Director



DC Ranch Association
Policy 101
Policy Committee Policy and Charter

Objective: The purpose of the Policy Committee is to provide advice to the Board of Directors on all policy related matters.

Policy Statement: The Board of Directors will appoint and maintain a standing Policy Committee.

Reporting Structure: The Policy Committee reports directly to the Board of Directors.

Composition: The Committee shall be composed of three (3) members, two of which shall be sitting directors on the Board and the third member will be the Executive Director.

Member-Term: The term is one-year. The Board shall appoint members of this committee on an annual basis at its June board meeting.

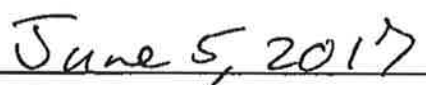
Meeting Schedule: The Committee shall meet as required to fulfill its responsibilities.

Responsibilities:

- Review all existing board policies on an annual basis and recommend changes as applicable as it relates to practical application, changes in legal requirements, etc.
- Assist the Board of Directors as requested to interpret policy language and intent.
- Develop new policies for Board consideration that address areas of governance and operations within the Board's purview and realm of responsibilities.



Board Secretary's affirmation of official Board action adopting this policy



Date of Adoption