



Thank you for signing up to participate in the DC Ranch Community Garden! Our hope is that residents grow a bountiful harvest & find the garden to be a rewarding experience. We are excited to farm with you where we grow food, community, and knowledge!

## Garden Hand Agreement

---

I am registering for (please check ALL that apply):

- Spring Season (January – April): \$60
- Fall Season (September - December): \$60

Fees are collected to help offset garden maintenance costs. All fees are non-refundable.

Check the appropriate items:

I am a novice in gardening       I have some gardening experience       I am a Master Gardener

### Guidelines and Rules of Garden Use

The Community Garden is a dedicated working farm. We work together to maintain the health and vitality of the land to ensure it can provide and nourish our community through many seasons. Staff is here to teach resident Garden Hands the in's and out's of farming. We reserve the right to revoke garden privileges at any time.

As a Garden Hand at DC Ranch Community Garden at Copper Ridge School (DCRCG), I will commit to the following guidelines and rules.

1. I will use DC Ranch's Community Garden at the sole discretion of DC Ranch Community Council. I agree to abide by its guidelines, rules, and best practices. I understand that the garden is operated and managed under Agave Farms.
2. As a garden hand, I understand the key to the success of the program is regular Garden Hand participation. Gardening or Farming is an ongoing process of love and dedication. Garden Hands reap the joys and rewards of this program by attending consistently and taking part in the seeding, growing, harvesting of crops and general care of the Garden.
3. I will work **a minimum of two (2) hours per month PER household** (not per resident). There is always work to be done at the garden. Residents are welcome to work more, if desired. The Garden Manager may assign me general garden maintenance tasks. This may include but not limited to work-to-learn shifts with the Garden Manager and fellow residents, future Garden Stand duties, cleaning up trash, litter, pulling weeds, crop care and harvesting, composting, rolling up hoses, removing dead/dying plants and rotting vegetables and putting tools away.
4. I understand that the Community Garden is a joint partnership between the DC Ranch Community Council, Agave Farms and Copper Ridge School. The time frames in which I am able to access the garden may be adjusted to accommodate school programming in the garden.
5. I will adhere to the Garden Hand hours posted on [www.dcranch.com](http://www.dcranch.com) >Around the Community> Community Garden and only volunteer during those designated times. Residents are responsible for coordinating hours with the Garden Manager in advance.
6. I understand that if I have any changes within 24 hours of my shift or need to cancel a work shift, I will notify the Garden Manager.
7. I understand I have at least 14 days to communicate expected or unexpected absences to the Recreation Coordinator or the Garden Manager by phone or email. If no information is reported within 14 days, my garden privileges will be subject to being revoked.
8. I understand that any combination of no shows or lack of participation may result in removal from the program.
9. Garden Hands must work at least four (4) shifts with the Garden Manager prior to accessing the garden unattended to freely harvest. We ask for your patience, as we need to work with each Garden Hand and teach

the fundamentals of a working garden; soil, seeding, crop care, harvesting techniques. These practices will allow a viable garden and an ongoing healthy production of crops.

10. I will make an effort to attend regular Community Garden workshops.
11. I will weigh, track, and consult with the Garden Manager before I pick produce before leaving the garden **each and every time**. DC Ranch Community Garden keeps track of everything that we harvest so we can measure our Gardens' production and anticipate growth. The Garden Manager will provide a tracking sheet and scale.
12. DCRCG has my permission to distribute produce at their discretion.
13. I will adhere to the Garden Manager's planting guidelines and not plant any prohibited and/or invasive/illegal plants, weeds, vegetables, vines or fruit.
14. I understand the Community Garden will receive regular watering which is scheduled and controlled by the Garden Manager.
15. I will report any irrigation leaks and damages to the Garden Manager immediately.
16. I will report any problems, vandalism or damage to the Recreation Coordinator.
17. I agree to not to share the combination lock code with others.
18. I understand that DCRCG is an organic garden.
19. I will support sustainable gardening practices and contribute to composting efforts, while adhering to guidelines for compostable materials by the Garden Manager.
20. Garden Hands are responsible and welcome to bring his/her own tools with prior Garden Manager approval but cannot store any tools in the Garden. Garden Hands may not use any power tools such as those that require gasoline, batteries, or electricity.
21. Garden Hands may not keep any personal property in the Garden when they are not in the Garden. Anything I bring from home I will take back home. DCRCG is not responsible for personal property.
22. I am invited to use the onsite tools available in the Community Garden storage bin for use during the regularly scheduled garden hand hours and only for the purpose for which they were designed. I agree to clean the tools and return them to their proper place after each use.
23. I will report any broken or damaged tools to the DCRCG.
24. I will wear my Community Garden badge at all times while in the garden that identifies me as an authorized guest on Copper Ridge School grounds.
25. I understand that I must send an email requesting putting any out of town visitors to work. Please send a request to the Recreation Coordinator **at least 72 hours in advance** for approval. If approved, prepare your guest for what to expect, what to wear, etc. An adult member of your household must be present and work along with them. I am solely responsible for the behavior of my guests. You may invite friends, family, or neighbors to the community garden during garden hand hours, however we ask that you remember that this is a working garden. Please be mindful of other Garden Hands, general garden decorum, and please do not allow them to harvest (YOU are the expert.) Also, please do not send neighbors to harvest goodies for you.
26. Any children 14 years and older are welcome in the garden only if I accompany them. They must follow all guidelines and rules stated here. I will supervise children at all times when they are in the garden.
27. I honor the intent of the garden as an opportunity to teach and learn and will support the educational aspects of the garden by encouraging the involvement of children.
28. I will keep my pets at home to avoid them causing damage to garden plants and amenities.
29. I will not smoke and/or chew tobacco on site. Tobacco carries the Mosaic Virus that is easily transmitted to other plants and kills them.
30. I will not bring or consume alcohol or illegal substances on DCRCG or Copper Ridge School premises.
31. I will respect the Garden Manager, staff, and other Community Garden Hands.
32. I will respect the peaceful environment of surrounding neighborhoods and work to keep the garden a happy, secure, and enjoyable place where all Garden Hands can garden and socialize in a neighborly manner.
33. If I must cancel, I will notify DCRCG immediately. I may not transfer my season to another interested resident. I understand fees are non-refundable.
34. I understand that if I do not adhere to these guidelines, I will immediately forfeit my right to garden privileges now and in the future.

**Personal Responsibility**

As a Garden Hand at DCRCG, I take full and exclusive responsibility for my actions, safety and welfare while on the Premises. I agree to indemnify and hold harmless Scottsdale Unified School District, Copper Ridge School, DC Ranch Community Council, Inc., DC Ranch Association, Inc., DMB Associates, Inc., Agave Farms, Ready Go Garden, LLC, and DC Ranch LLC from any and all claims or liabilities, losses or injuries that may result from acts, whether negligent or not, that may occur during normal activity or any other activity engaged in by garden users or others occupying the Premises. This indemnity shall survive the expiration or termination of this Agreement.

Upon signature of this document, I/we agree to all rules, terms and conditions set forth. (If other family not listed on this agreement are invited to volunteer, I understand that they will also need to sign a hold-harmless agreement.)

---

*Name of Resident*

---

*Signature of Resident*

*Date*

---

*Signature of Other User (family member)*

*Date*



Garden Hand Form	
NAME:	DATE:
ADDRESS:	
EMAIL:	PHONE/CELL#:
DRIVERS LICENSE #:	LICENSE PLATE:
GARDEN HAND FEE: Fees are collected to offset the cost of garden maintenance. Fees are non-refundable.	
*HOUSEHOLD NAMES (in addition to resident):	
1)	2)
3)	4)
COMMENTS:	
To be completed by Community Council staff:	
Date paid using Eventbrite:	
Payment Received by:	
For administrative use only:	
___ badge issued	
___ added to email list	

*\*PLEASE NOTE: ALL users are required to sign a waiver prior to working in the Garden.*

*The Scottsdale Unified School District neither endorses nor sponsors the organization or activity represented in this material. The distribution or display of this material is provided as a community service.*



## Community Garden Contacts

---

Anjelica Giardino – Recreation Coordinator  
480.538.3585  
[anjelica.giardino@dcranchinc.com](mailto:anjelica.giardino@dcranchinc.com)

Daniel E. Nowell – DC Ranch Garden Manager  
602.315.5527  
[danielenowell@aol.com](mailto:danielenowell@aol.com)

Wes Dobias – Business Manager for Agave Farms  
623.695.2223  
[wes.dobias@agave-farms.com](mailto:wes.dobias@agave-farms.com)

Brad Bishop – Facilities & Recreation Director  
480.538.3584  
[brad.bishop@dcranchinc.com](mailto:brad.bishop@dcranchinc.com)