



# DC Ranch Association - Board of Directors

## Meeting Agenda: Monday, February 5, 2018

**Date/time:** Monday, February 5, 2018 from 6:00 PM to 7:30 PM  
**Location:** Homestead Community Center  
**Purpose/notes:** Regular scheduled meeting

### RSVP

**Members:** Mike Esparza , Philip Geiger, Susan Grace, Fred Green, Tom Headley, Elizabeth Kepuraitis, Don Matheson  
**Invited Guests:** Ranch Association Executive Director Darren Shaw, Director of Financial Operations Sylvia Miles, Communications Manager Terri Raimondi and IT Administrator Bryant Blough

### Agenda

## 1. Call to Order/Establish Quorum

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| 1.1. Roll Call                                   | Darren Shaw          |
| 1.2. Member Comment Period/Open Forum            | Darren Shaw / 10 min |
| 1.3. Approval of January 8, 2018 Meeting Minutes | Susan Grace / 5 min  |
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## 2. Reports

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|----------------------------------|-----------------------|
| 2.1. President's Report          | Susan Grace / 10 min  |
| 2.2. Executive Director's Report | Darren Shaw / 15 min  |
| 2.3. Treasurer's Report          | Sylvia Miles / 10 min |
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## 3. Presentation

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| 3.1. Management Information Systems and Disaster Recovery Plan | Bryant Blough / 15 min |
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## 4. Unfinished Business

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| 4.1. Board and Executive Director Goals for 2018 | Darren Shaw / 10 min |
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## 5. New Business

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5.1. Proposed Policy 201-Financial Operations Controls Tom Headley / 10 min

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5.2. Proposed Policy 105- Record Retention Tom Headley / 10 min

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5.3. Modification Committee Appointees Darren Shaw / 10 min

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## 6. Committee Reports

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6.1. Adjournment- Next meeting is Monday, March 5, 2018 Terri Raimondi / 1 min

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