



# DC Ranch Association - Board of Directors

## Meeting Minutes: Thursday, December 15, 2016

**Date/time:** Thursday, Dec. 15, 2016 Started: 6:06 PM Ended: 6:48 PM  
**Location:** Homestead Community Center  
**Purpose/notes:** Regular scheduled meeting  
**Chaired by:** Fred Green  
**Minutes rec. by:** Terri Raimondi  
**Status:** Approved Minutes

**Attendance**  
**Members:** Susan Grace, Fred Green, Stephen Koven, Don Matheson, Tom Headley **Absent:** John Henrickson, Mike Esparza  
**Invited Guests:** Sylvia Miles, Terri Raimondi, Christine Irish and Evan Drew, Allied Universal DC Ranch Security Manager

## 1. 1. Agenda

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### 1.1. Open Forum

Resident Grant Mills commented on the Desert Discovery Center. Several other residents also commented on the topic. Although the Community Council is taking the lead on this project, the Ranch Association board will have further dialogue on its potential role. The first step will be to bring the item up for discussion with the Governance Committee.

### 1.2. Call to Order

Board President Green called the meeting to order.

### 1.3. Approval Meeting Minutes- September 6, 2016

Mr. Green made a motion to approve the November minutes with minor changes. Mr. Koven seconded the motion. The motion carried unanimously.

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## 2. Reports

### 2.1 President's Report – Fred Green

Board President Green provided an update on the Executive Director search. Two candidates have been selected after the interview process. Mr. Green reported that an offer will be extended to one of the candidates and we expect to hear if he has accepted the offer before the next board meeting in January. The board vote to formally approve the selection will be on Wednesday, Jan. 11, 2017. Mr. Green said that if the first candidate declines the offer, we will make an offer to the second candidate, who is also very qualified and is an excellent choice for our next Executive Director.



## 2.2 Community Council Update- Chris Irish

Ms. Irish reported that work is in progress on the Annual Report and it will be delivered to residents in February. Community Council is working on a project to assess and mitigate any potential financial liabilities facing DC Ranch. Director of Financial Operations, Sylvia Miles, is overseeing the Risk Management Project. Ms. Irish also reported on a new development on the proposed Great Hearts Academies athletic field. The school has initiated talks with the City of Scottsdale to determine if a shared-use agreement is possible to allow building the lighted field on city-owned land west of 91<sup>st</sup> Street and south of Trailside View at a site designated for a future park. Informational updates will be shared as they become available.

## 2.3 Management Report-Terri Raimondi

Ms. Raimondi and Vice President Grace presented the update in lieu of the Executive Director.

The Ranch Association is planning educational meetings for homeowners and their landscape service providers to help them learn how to comply with the new Landscaping Standards. The first meeting will be in March and will be publicized in Ranch News and through other community communications.

Ms. Raimondi provided an update on the NVM election and thanked outgoing resident volunteers. New NVM terms begin in January 2017.

There was an additional report on Nov. 18, 2016 of vandalism to path lights. This time the damage was done along the pathway leading from The Haciendas to Copper Ridge School. The police were contacted and a report was filed. Security has stepped up presence in the area. There have been no further vandalism incidences reported since that date.

Ms. Grace reported that new Neighborhood Committees will be formed. They will consist of three to five elected members and will be chaired by the neighborhood's NVM. The committees will propose answers to important issues that are specific to the neighborhood. The use of Neighborhood Committees is outlined in the governing documents. The first Neighborhood Committee will be formed in Market Street Villas in January 2017. Ms. Raimondi is developing the standard operating procedures that will be reviewed and approved by management prior to the concept launch.

## 3. Old Business

None

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## 4. New Business

### 4.1 Compensation Committee Update- Susan Grace

Ms. Grace announced the members of the newly-approved Compensation Committee. Mr. Henrickson, Ms. Grace, Elizabeth Kepuraitis, member of the Budget and Finance Committee and Ranch Association HR Manager Linda Griffiths will serve on the committee. The committee will analyze the Ranch Association's employee benefits packages and recommend any necessary changes.

### 4.2 Approval of a Board Policy Review Committee- Tom Headley

Secretary Headley made a motion to establish a committee to review policies and best practices for the Board of Directors. Mr. Koven seconded the motion and the motion carried unanimously.

### 4.3 Confirmation of the 2017 Board of Director Meeting Dates- Fred Green

Board members approved the proposed meeting dates. These dates will be used for scheduling and planning purposes.

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## 5. Adjournment

Mr. Green declared the meeting adjourned at 6:48 p.m.

These minutes have been approved by the members of the Board of Directors and attested to by:



Tom Headley  
DC Ranch Association Board Secretary