



DC Ranch Association - Board of Directors

Meeting Minutes: Tuesday, September 6, 2016

Date/time: Tuesday, September 6, 2016 Started: 6:04 p.m. Ended: 7:40 p.m.
Location: Desert Camp Community Center
Purpose/notes: Regular scheduled meeting
Chaired by: Fred Green Terri
Minutes rec. by: Raimondi
Status: Approved

Attendance

Present: Mike Esparza, Susan Grace, Fred Green, Tom Headley, Stephen Koven, Don Matheson
Absent: John Henrickson
Invited guests: Sylvia Miles, Chris Irish, Jona Davis, Elizabeth Dankert, Terri Raimondi

Agenda

1. 1. Agenda

1.1. Open Forum

Sam Hawkins, Neighborhood Voting Member for Desert Haciendas, spoke on his concerns about the proposed Desert Discover Center.

1.2. Call to Order

Board President Green called the meeting to order.

1.3. Approval Meeting Minutes- August 9, 2016

Mr. Green made a motion to approve the August meeting minutes. Mr. Matheson seconded the motion. The motion carried unanimously.

2. Reports

2.1 President's Report – Fred Green

Board President Green reported on the progress of hiring a new Executive Director. The search committee consists of Mr. Green, Mr. Headley, Ms. Grace and Ms. Griffiths, the Association's Human Resource Manager. The committee selected four candidates for second-round interviews and has narrowed the choice to two finalists. The committee plans to have a final recommendation by the end of next week. The committee will extend an offer to the candidate subject to formal approval by the Board at the next Board of Directors meeting. Prior to the Board of Directors meeting, the committee will meet with the rest of the Board members in executive session to discuss the qualifications of the candidate and introduce the candidate to the Board members. Mr. Koven thanked the committee for its work and for the progress updates.

2.2 Treasurer's Report -- Mike Esparza

Board Treasurer Esparza reminded Board of Directors that unless there are any unexpected financial issues the financial updates will now be presented Quarterly. The next report will be at the November 14, 2016 meeting. Any unexpected financial issues will be reported to the Board at the soonest Board meeting possible.

Mr. Esparza reported that the Operating Credit Surplus will end this year and discussed how that event will impact the 2017 monthly assessments. More information will be forthcoming to residents as the Budget and Finance Committee prepares next year's budget. The Board will approve the new budget before Thanksgiving and it will be mailed to residents in December.

2.3 Management Report- Susan Grace and Terri Raimondi

Vice President Grace and Ms. Raimondi presented the update in lieu of the executive director.

The video surveillance sign at the new Arcadia south gate has been installed and only minor painting touch ups remain to be completed. The painting touch ups will be completed when the weather cools.

The project work The Estates is complete. The park trees have been replaced and the playground is now ADA compliant. The park and the playground have been reopened for use.

Sealcoating is underway for most parts of Desert Parks Village, Pioneer, Tapadero and Canyon Villas. Communications on the work schedule, traffic restrictions and where to park have been sent to residents.

The five electronic traffic control signs have been sent back to the manufacturer for software updates and should be returned to use in about a month. The proposed beta test on speed cameras was discussed.

Ranch Association staff held two meetings with the residents of Desert Haciendas regarding the planned replacement of turf in their neighborhood park. Some of the residents wanted a different option, so the neighborhood undertook a resident petition to determine the majority opinion. The survey has been returned to the Ranch Association for review.

Security Director Breiling is collecting data on the proposed testing of speed enforcement cameras. A presentation to the board is planned for the October 10, 2016 board meeting on the beta test and will include a communications plan for residents on what to expect.

2.4 Community Council Report- Chris Irish and Jona Davis

Community Council Executive Director Irish reported on several items pertaining to the new Standards for Homes, Conduct and Landscaping. Articles on the enforcement process will be forthcoming in the next editions of Ranch News and Ranch Roundup. The summary booklet on the Standards is in design and scheduled to be delivered to residents late September or early October. A Strategic Planning project is underway with Ms. Davis serving as project lead. The job description for the Public Affairs position is being reviewed and will most likely be a part-time position shared between the Ranch Association and the Community Council.

The Community Council will be conducting a resident satisfaction and demographics survey. It will be sent electronically to residents on Sept. 22.

Ms. Irish also reported that the Community Council is continuing to follow and to work on the issues with the proposed Desert Discovery Center and the proposed Great Hearts Academies athletic field.

Several capital improvement projects are underway including a renovation project in Market Street Park, handicap parking updates, and additional office space for staff.

Community Engagement Director Davis presented information on the Brand Management project and information on the Strategic Planning project.

3. New Business

3.1 Standards for Landscape Update-Elizabeth Dankert

Community Council staff member Dankert provided a demonstration of proposed changes and additions to DC Ranch website for user-friendly resident resources and tools linked to the Standards for Landscaping. Residents will soon have access to planting zone maps, approved plant lists and brochures to assist with landscape planning and maintenance. The site will be made live following feedback from the upcoming Town Hall Meeting on Landscaping Standards that has been rescheduled for Sept. 21 at 6 p.m. at The Homestead Community Center.

3.2 Vote on Landscaping Standards Enforcement

The Board reviewed the proposed enforcement procedures for the new guidelines. Mr. Esparza made a motion to vote on the policy and Mr. Headley seconded the motion. There was no discussion from the audience. The motion carried unanimously.

3.3 Safety and Security Update-Susan Grace

Ms. Grace reported that analysis of the recent Security Satisfaction Survey is in progress and that results will be shared with residents and the Board after the review is complete. She thanked Security Director Breiling and Allied Barton liaison Evan Drew for compiling the data.

3.4 Committee Chair Reports-Fred Green

No reports.

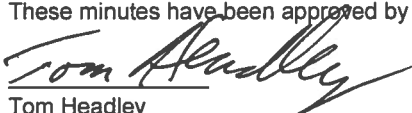
3.5 Additional Discussion Items-Fred Green

There were no further items brought up for discussion.

4. Adjournment –Fred Green

Mr. Green declared the meeting adjourned at 7:40 p.m.

These minutes have been approved by the members of the Board of Directors and attested to by:



Tom Headley
DC Ranch Association Board Secretary