



Board of Directors Meeting Minutes  
REGULAR MEETING  
DC Ranch Community Council, Inc.  
Desert Camp Community Center  
Thursday, January 26, 2017

**Attending:**

Pat Simpson, President  
Marc Blonstein, Vice President  
Mark Eberle, Treasurer  
Jill Edwards Resnick  
Bud Kern  
Ron Belmont

**Staff Attending:**

Chris Irish, Executive Director  
Jona Davis, Community Engagement Director  
Brad Bishop, Facilities & Recreation Director  
Sylvia Miles, Financial Operations Director  
Erin May, Executive Assistant/HR Administrator

**Excused Absence:**

Melinda Gulick

**I. Call to order**

Pat Simpson called the meeting to order at 5:45 p.m.

**II. Approval of November Minutes**

***Motion: To approve the minutes from the November 10, 2016 Board Meeting***

***Motioned by Jill Edwards Resnick; Seconded by Ron Belmont; Motion passed unanimously***

**III. President's Report**

Pat welcomed all guests and staff in attendance. Anjelica Giardino, new Recreation Coordinator, introduced herself.

Pat requested that the board record a vote on the transfer fee discussion held at the exec session:

***Motion: To edit the Application and Reduction of Community Benefit Fees policy to read: "In a situation where the owner of the first mortgage takes the property back by a deed in lieu of foreclosure and there is no relationship between the two parties or indication that the deed in lieu of foreclosure was done to avoid a transfer fee, the transfer fee may be waived in full or in part."***

***Motion made by Jill Edwards Resnick; Seconded by Bud Kern; Motion passed unanimously***

Pat shared that the Ranch Association has hired Darren Shaw as their new executive director. He is from California and has lots of community management experience. He will start in April.

The governance committee continues to meet and stay informed of progress and issues both in DC Ranch and in the greater community.

Bud requested an update on the issue of enforcing build time limits; a change to CC&Rs would have to happen. The governance committee will discuss again at their next meeting.

**IV. Financial Reports**

Sylvia reviewed the year-end Reserve and Capital contribution. With the \$105,000 contribution made in December, we are 89% funded in the Reserve fund. The Capital fund contribution was up \$200,000, leaving our cash balance is at 4.01 months. 2017 will begin the practice of making monthly contributions (\$1,000/mo. in 2017) to the capital improvement fund.

Benefit fees came in lower than budgeted in December, but we ended the year above budget. Operating expenses were lower throughout 2016, mostly due to Community Centers doing things in-house verses being contracted out. The management fee is in the process of being audited. Our current year-end is \$427,447, to be adjusted after this audit.

#### **IV. Risk Management Report**

Sylvia reviewed the committee's report. The group included Bud, Brad Bishop, Gabi Enriquez, and Andy Andrews, before he left. The committee concluded that most of our risks are mitigated. Next steps will include looking at how all three entities can combine and be on one insurance policy, for savings and better coverage.

All Executive Directors will look over recommendations and prioritize what needs to be focused on first. Sylvia will send the full Risk Management report to the board.

#### **VI. Public Affairs Report**

Chris shared updates on the athletic field. Great Hearts is now looking at building on the city-owned land meant for a park on Trailside View. Email updates were sent out to NVMs in the three closest neighborhoods, then to all residents in those neighborhoods, then all residents were notified in the December 15 Ranch Roundup. Mark, Bud and Chris met with NVMs from Park and Manor, along with residents from The Estates. The city will be ready to meet with DC Ranch and Great Hearts in February to discuss their possible change; we will then plan a resident meeting.

Chris shared the four criteria the governance committee continues to be on the lookout for regarding the DDC: the possible view shed, hours of operations, traffic (a traffic study will be completed), and lighting/relating to our "dark skies" policy.

#### **VII. DC Ranch Gives**

Jona and Devin Haggerty, Community Engagement Coordinator, introduced the newly-formed DC Ranch Gives program. Residents routinely request volunteer opportunities, and this program will facilitate both actual volunteer opportunities, as well as drive/donation events. A "gives committee" comprised of Devin and three residents will plan/execute events and decide on beneficiaries.

#### **VIII. Executive Director's Report**

Chris reviewed the 2016 Program Snapshot books and resident survey results. Full copies of the survey are available if requested. Board members should bring questions/comments on both to February's work session.

#### **IX. New Business**

Bud asked staff to review the costs for the proposed recycling containers at the community centers. Staff will bring information to February work session.

#### **X. Adjourn Meeting**

*Motion: To adjourn the meeting at 6:45 p.m.*

*Motioned by Bud Kern; Seconded by Mark Eberle; Motion passed unanimously.*