



WELCOME

DC Ranch Association

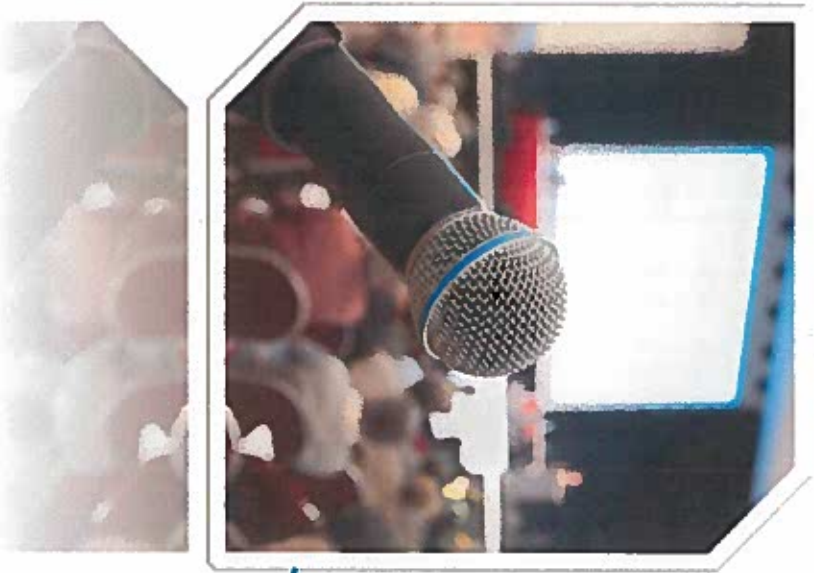
Board of Directors Meeting

September 11, 2017

6:00 pm

The Homestead Community Center

Public Comment



We want to hear from our residents. A public comment period precedes the start of each board meeting. Residents wanting to provide information, comments or feedback to the Board may speak for up to three (3) minutes.

Please fill out a comment card and present it to Executive Director Darren Shaw. The Board's Chairperson will call upon you when comments or questions are discussed.

Meeting Agenda



- Call to Order
- Approval of August 7, 2017 Meeting Minutes
- President's Report
- Executive Director's Report
- Unfinished Business (None)
- New Business
 - Policy on Development and Management of Policies (consideration)
 - Policy Committee Report Re: Proposed Policy on Board Ethics (discussion)
 - DCR 2020 Plan (update)
 - Two-Year Renewal Proposal for Transponders (discussion)
 - Airport Noise and Flight Paths Re: Sky Harbor (update)
 - Additional Discussion Items/Committee Reports
- Adjournment

Call to Order



Roll Call of Board Members

- Susan Grace President
- Fred Green Vice President
- Tom Headley Secretary
- Mike Esparza Treasurer
- Don Matheson Director
- Elizabeth Kepuraitis Director
- Dr. Phillip Geiger Director



**APPROVAL OF
August 7, 2017
MEETING MINUTES**



DC Ranch Association - Board of Directors

Meeting Minutes: Monday, August 7, 2017

Date/time: Monday, August 7, 2017 Started: 6:02 PM Ended: 7:46 PM
Location: Homestead Community Center
Purpose/notes: Regular scheduled meeting
Chaired by: Susan Grace
Minutes rec. by: Terri Raimondi
Status: Minutes drafted

Attendance

Present: Philip Geiger, Susan Grace, Tom Headley, Elizabeth Kepuraitis, Mike Esparza
Absent: Fred Green, Don Matheson
Invited guests: Paul Hansen, Butler Hansen, Director of Financial Operations Sylvia Miles, Executive Director Darren Shaw, and Communications Manager Terri Raimondi

Meeting documents

Draft Policy Re Policy Development and Management.
2017 Budget and Finance Charter

Agenda

1. Call to Order

1.1. Open Forum

No topics were presented to the Board.

Status: Completed

1.2. Roll Call

Mr. Shaw conducted the roll call. A quorum was present. Mr. Green and Mr. Matheson were not present.

Status: Completed

1.3. Approval of Last Meeting's Minutes

Mr. Geiger made a motion to approve the June 5, 2017 meeting minutes. Mr. Esparza seconded the motion and the motion carried unanimously.

Status: Completed

2. Reports

2.1. President's Report

Ms. Grace reported on the reorganization of DMB Associates, Inc., the developer of DC Ranch. The change included the resignation of Melinda Gulick from the company's management team. A replacement will be forthcoming for her positions on the DC Ranch Community Council Board and Covenant Commission. The Board thanked Ms. Gulick for her efforts in the development of DC Ranch.

Ms. Grace also announced that the Ranch Association Board will hold a strategic planning exercise this fall to discuss 2018 initiatives.

Status: Completed

2.2. Treasurer's Report

Mr. Esparza provided the second quarter financial review. Revenue for the quarter ending June 30, 2017 was \$18,000 more than budgeted principally due to transponder sales and higher disclosure fees from higher-than-expected home sales. Expenses were \$94,000 less than expected principally due to special landscape projects and turf renovation that were budgeted, but may not be completed until the third quarter. Net income was \$112,000 favorable to budget for the quarter.

Year-to-date (through June - six months of the fiscal year), revenue is \$31,000 favorable to budget primarily due to higher transponder sales and disclosure fees. Expenses are favorable to budget by \$252,000 primarily due to timing issues. Year-to-date, the Association is \$252,000 favorable to budget.

Status: Completed

2.3. Management Report

Mr. Shaw provided the Executive Director's report. The revised plans for the proposed Great Hearts Academies complex on the Scottsdale-owned parcel incorporated many of the preferences named in a survey of DC Ranch residents. The revised plans do not include a track or stadium seating. The park plan now includes pickleball, a picnic ramada, playground and walk paths and trails. Lighting will also be reduced. The 12-acre city land site is preferred by the school, but the school intends to submit plans for both parcels, including the three-acre corporate center parcel.

The Desert Discovery Center is operating under a new name, Desert Edge. There is a September 18th community awareness meeting for DC Ranch residents from 6 to 7:30 p.m. at The Homestead Community Center. Residents must pre-register to attend.

Work is underway on the 2018 budget. The first draft is due to the Finance Committee September 18th and the final draft version is due October 16, 2017. The Board's Budget Working Session is Wednesday, October 25th.

The Employee Handbook is being reviewed and our professional employment organization service with Insperty is being bid out to ensure DC Ranch is receiving the best value. Work on these efforts should conclude mid-September.

A written Memorandum of Understanding (MOU) is being developed to memorialize the longstanding agreement between DC Ranch Association and the DC Ranch Country Club for an exchange of services. Once the document is finalized, it will be shared with the Board.

A review of the Standards for Conduct is nearing completion and a revised proposal should be ready for board review in October.

As part of the recent brand review, Larry Cowles is working on updating the DC Ranch community maps to reflect new areas and neighborhood names.

All gates are now being upgraded with new license plate readers, among other technological improvements. The services that Park Pro provides (gate access and gate maintenance) have been thoroughly evaluated. As a result, the cost of the gate area improvement work referenced above was reduced by roughly \$25,000 from the original proposal.

Seal coating of Windgate Pass is planned for mid-October and is projected to take about one week to complete.

The 2016 audit report suggested that a corporate tax status conversion to a 501c (4) tax exempt status be evaluated. Significant tax savings could be realized as a result of the conversion, if accomplished. The Finance Committee will be asked to evaluate the suggestion.

Upcoming events include a Neighborhood Voting Member Meet and Greet and a Sub-association meeting in October.

Status: Completed

3. Old Business

4. New Business

4.1. Audit Report

Paul Hansen, Partner of Butler Hansen, provided his report on the 2016 audit. He commented on the community's very strong balance sheet and strong reserves. His firm verified that all revenues and expenses were legitimate and he commended the DC Ranch Accounting Department for their transparent practices and cooperation in conducting the audit. Mr. Geiger asked for some clarification on the wording used in the Audit Management Summary which Mr. Hansen agreed to rewrite. Mr. Headley made a motion to accept the audit. Mr. Esparza seconded the motion. The audit was unanimously accepted and will be posted online at DC Ranch.com for resident review.

Status: Completed

4.2. Budget & Finance Committee Charter

Mr. Esparza provided the annual review of the Budget and Finance Committee Charter. Mr. Headley made a motion to approve the charter and Mr. Esparza seconded the motion. The charter passed unanimously.

Status: Completed

4.3. Budget & Finance Committee Appointees

Mr. Esparza reviewed the proposed 2017 Budget and Finance Committee appointees as follows:

- Mike Esparza – Chairperson – Board Treasurer
- Elizabeth Kepuraitis – Board Member
 - Mike McWalters
 - David Peterson
 - John Henrickson

- Tom Grace
- Scott Horsley

Mr. Headley made a motion to approve the appointments, Mr. Geiger seconded the motion and the motion carried unanimously.

Status: Completed

4.4. Realtor Training Update

Ms. Raimondi reported on the August 2nd annual Realtor Training that was well attended by over 60 area agents. Gate access for open houses behind unmanned gates was discussed and many in attendance shared suggestions and input. Management is continuing to work on ways to improve realtor relations.

Status: Completed

4.5. Strategic Plan 2020

Mr. Shaw reviewed the fourteen objectives resulting from the year-long strategic plan, DCR 2020. Each item will be assigned to a staff-lead team to develop and implement specific tactics. The strategic plan will be communicated to residents.

Status: Completed

4.6. Policy Committee Report

Mr. Headley presented the proposed Policy on the Development and Management of Policies. Policies will be drafted by the Policy Committee, by board-directive, or request from another committee, resident or staff member. The Policy Committee will draft the language and review all proposals before presentation to the Board for consideration. All meetings of the Policy Committee are open to residents. For approval, a proposed policy would be presented to the Board for discussion prior to a 30-day member comment period. At conclusion of the 30-day member comment period, the Board can formally consider adopting the policy. Mr. Headley made a motion to approve the proposal and Mr. Esparza seconded the motion. The board voted four to one in favor; the measure carried. In keeping with the requirements, the policy will be posted online for the 30-day wait period. Dr. Geiger was the dissenting vote.

Status: Completed

4.7. Additional Discussion Items

Mr. Kern asked about the timing of the Windgate Pass gate arm. Mr. Drew, Security Manager, said that Park Pro has been addressing and will continue to address the timing of the gate arm.

Status: Completed

5. Adjournment

5.1. Next meeting

The next Board meeting will be September 11th at 6:00 p.m. at The Homestead Community Center.

Status: Completed



President's Report

Susan Grace

- Governance Committee Report
- Board Planning Session – October 11, 2017



Executive Director's Report

Darren Shaw

- City/Great Hearts Park Update
- Desert Discovery Center Update (Desert Edge now)
- Budget Development and Reserve Planning
- Review of Professional Employment Organization Services
- Re-Write of Employment Handbook
- Windgate Pass Road Sealing Project (mid October)
- Speed Device Initiative
- Updating Community Maps (Larry)
- NVM Meet and Greet Event (October)
- Sub-Association Manager and Board Member Event (October)
- Standards Review Underway (Conduct)
- Tax Exempt Status Proposal
- DC Ranch Country Club Maintenance MOU
- Gate Equipment Upgrades
- Cox Communications to Upgrade Systems in Planning Unit 1
- Icon at Silverleaf
- Two-Year Renewal Program for Gate Transponders



Proposed Policy on the Development & Management of Policies

Tom Headley

- The 30-day member comment has now been satisfied
- The Board can formally consider approval

Policy Origination

- Policy Committee Driven
- Board Directive
- Other Committee Request
- Membership Request
- Staff Request

Policy Development

- Policy Committee Drafts Policies
- Policy Committee Reviews all Proposed Policies Before Board Consideration
- All Policy Committee Meetings are Open to Members

Policy Approval

- The Board is Presented with Proposed Policy at Open Meeting
- The Board May Approve Conditionally Prior to 30-day Member Comment Period
- At Conclusion of 30-Day Member Comment the Board Can Formally Approve



**DC Ranch Association
Board Report 9-11-17 #1**

**Subject Matter: Proposed Policy on the Development and Management of Policies
(Policy 102)**

Background: Policy Committee Chairperson, Tom Headley presented a draft policy to the Board at its August 7, 2017 regularly scheduled board meeting. The Board approved the policy for member comment purposes per the provision below, which is part of the proposed policy.

Section 102.4c of the proposed policy reads as follows: When the Policy Committee recommends a new policy or a change to a policy and prior to the Board's formal vote, community members shall be provided with a 30-day comment period, where they are afforded an opportunity to provide input and comment on the proposed policy. The proposed policy or policies will be posted on the community's website and notice regarding the posting will reflect in the weekly *This Week on the Ranch* e-mail to DC Ranch residents.

Section 102.4d of the proposed policy reads as follows: Following the expiration of a 30-day member comment period, the Board of Directors shall consider the final draft provided by the Policy Committee at its next regularly scheduled board meeting. The Board of Directors will approve the policy by a majority vote of the Board members present at the meeting in person, by telephonic communication or by proxy.

The proposed policy on the development and management of policies has been available for member comment for at least 30 days, in accordance with Section 102.4c above. Only one written comment was received via e-mail dated August 14, 2017, which reads as follows: *"I think it is good for the Ranch Association to create procedures to be used in the development and approval of Policies. Specifically, I think the second sentence of 102.4d Board Vote should be changed to "The policy will be approved if a majority vote of the Board members constituting a quorum vote in favor of the policy." I did not see Attachment 1 referred to in 102.6a so I will not comment regarding that item."*

Recommendation: Move to formally approve the proposed policy on the development and management of policies (Policy 102).

Board Report 9-11-17 #1

Page (2) of (2)



Darren Shaw, Executive Director



DC Ranch Association

Policy 102

Policy on Development and Management of Policies

Policy 102

Date of Adoption:

Effective Date: To be determined

Last Revised: September 8, 2017

Policy on Development and Management of Policies

102.1 Purpose: Policies provide guidance and ensure consistent and appropriate action for matters concerning the DC Ranch community. The purpose of this policy is to provide the process regarding policy development and approval to ensure uniform standards are consistently maintained.

102.2 Scope: This policy applies to all policies of the Ranch Association. DC Ranch Association policies may apply to DC Ranch Association personnel, community members, board members, vendors, visitors, guests, tenants and anyone who either does business with or enters the DC Ranch community

102.3 Responsibility: The DC Ranch Association Board of Directors.

102.4 Policy Development Procedure: Policies will be developed by the following procedure.

102.4a Policy Origination: Any member of the Board of Directors, any DC Ranch Association Committee, any staff member and any member of the community may recommend a policy and its subject matter.

102.4b Policy Committee: All recommended policies will be directed to the Policy Committee for review and recommendation. The times and dates of all Policy Committee meetings will be noticed 10 calendar days in advance of the meeting and shall be open to members to attend as observers.

102.4c Board Review and Member Comment Period: When the Policy Committee recommends a new policy or a change to a policy and prior to the Board's formal vote, community members shall be provided with a 30-day comment period, where they are afforded an opportunity to provide input and comment on the proposed policy. The proposed policy or policies will be posted on the community's website and notice regarding the posting will reflect in the weekly *This Week on the Ranch* e-mail to DC Ranch residents.

102.4d Board Vote: Following the expiration of a 30-day member comment period, the Board of Directors shall consider the final draft provided by the Policy Committee at its next regularly scheduled board meeting. The Board of Directors will approve the policy by a majority vote of the Board members present at the meeting in person, by telephonic communication or by proxy.

102.4e Policy Effective Date: Policies shall be effective immediately upon Board of Directors' approval or at another date stipulated to by the Board.

102.4f Emergent Policies: On rare occasions, the Board of Directors may need to adopt a temporary policy that does not follow the process above in order to respond to an emergent issue. If the Board of Directors determines by a 2/3 vote of the entire Board that a temporary and emergent policy is needed, the Board of Directors may approve it by majority vote of the Board members present at the meeting in person, by telephonic communication or by proxy. Such policies which will be considered temporarily operational for 90 days or until the Board of Directors cancels the policy or approves a replacement policy, whichever event occurs first.

102.5 Policy Review Annually: The Board of Directors shall annually receive and review the current policies and determine if revisions are required. Proposals to modify, add or delete policy language shall follow the standard policy approval procedure.

102.6 Policy Documents: All policy documents shall be uniform in their format and style.

102.6a Policy Format and Template: All policies will comply with the attached policy format template (Attachment 1) and include data using the following structure: Policy Number, Effective Date, Revision Date, Title, Purpose, Scope, Responsibility and signatories. All policies shall be written in Microsoft WORD using Calibri 12 pt. font, with 1" margins.

102.6b Voice: Policies shall be clear and concise and written in the third person.

102.6c Changeable Data: Policies shall not include information that is likely to change often such as names or phone numbers, as they will cause the policy to be outdated quickly.

102.6d Acronyms: When using acronyms, spell out the words that the acronym represents the first time followed by the acronym in parenthesis after which the acronym itself may be used alone.

102.6e Numbering: All policies shall be numbered within the following categories: 100's Administrative, 200's Personnel, 300's Financial, 400's Facilities, 500's Operations.

Approval Date: _____

Attested to by: _____ Date _____
Board Secretary

PROPOSED



DC Ranch Association
Template for Policy Development and Submittal

Policy Number:

Effective Date:

Revision Date:

Title:

Purpose:

Scope:

Responsibility:

Signatories:

Approved By:

Signature

Date

Printed Name

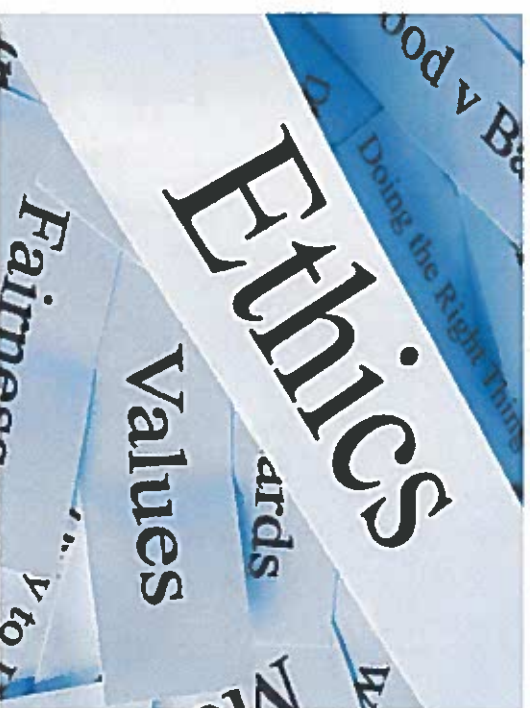
Title

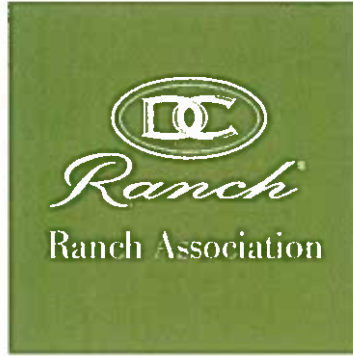


Proposed Policy on Board Ethics

Tom Headley

- The Policy Committee is working through a list of policy matters it intends to address over the course of the next year
- A Board Ethics Policy does not currently exist
- This proposed policy would require directors to sign an acknowledgement statement
- The Board can conditionally approve the proposed policy for a 30-day member comment period





**DC Ranch Association
Board Report 9-11-17 #2**

Subject Matter: Proposed Board Ethics Policy (Policy 103)

Background: The Policy Committee is proposing the adoption of a Board Ethics Policy. The proposed policy accompanies this report.

Pursuant to Section 102.4c of the policy for the management and development of policies, the following applies should the Board wish to move the policy through the formal approval process. *When the Policy Committee recommends a new policy or a change to a policy and prior to the Board's formal vote, community members shall be provided with a 30-day comment period, where they are afforded an opportunity to provide input and comment on the proposed policy. The proposed policy or policies will be posted on the community's website and notice regarding the posting will reflect in the weekly This Week on the Ranch e-mail to DC Ranch residents.*

Recommendation: Should the Board support the policy's proposed language, approve the policy for the 30-day member comment period.

A handwritten signature in black ink, appearing to read 'Darren Shaw', is written over a horizontal line.

Darren Shaw, Executive Director



**DC Ranch Association
Board of Directors Ethics Policy**

Policy 103

Date of Adoption:

Effective Date:

Last Revised:

Board of Directors Ethics Policy

103.1 Purpose: The purpose of this policy is to define ethical requirements for Board Members.

103.2 Scope: This policy applies to all members of the DC Ranch Association Board of Directors.

103.3 Responsibility/Authority: The Ranch Association Board of Directors.

103.4 Introduction: DC Ranch Association is committed to facilitating a connected, welcoming community and instilling a sense of pride and belonging in every DC Ranch resident. As a governing body, the DC Ranch Association Board of Directors supports and protects that mission. The Board of Directors pledges to conduct its business in accordance with the highest standards of business ethics and in compliance with all applicable laws, governance documents and regulations. In furtherance of this commitment, the Board of Directors has adopted and holds itself accountable to this Ethics Policy.

103.4a Overview: Each Director will:

- At all times represent the best interests of DC Ranch members; and,
- Act with the highest standards of integrity, commitment and independence of thought and judgment; and comply with all provisions of this Policy.

103.5 Conflict of Interest: A conflict of interest occurs when an individual's private or business interests impact or interfere with the interests of the Association, its operations, programs, events or activities. Directors shall disclose to the Board actual and potential conflicts of interest and avoid participating in decisions when conflicts of interest exist.

A conflict of interest may also arise when a Director or a member of his or her immediate family, or a Director's employer or a Director's business receives personal benefits resulting from his or her position on the Board. Immediate family includes the Director's spouse, fiancé, parents, children, siblings, mothers-and fathers-in-law, sons- and daughters-in-law, brothers- and sisters-in-law and anyone else sharing the Director's home.

Directors shall avoid any activity that results in a conflict between their personal or business interests and their Director status. Directors should also be mindful of, and seek to avoid, conduct which could reasonably be construed as creating an appearance of a conflict of interest.

103.5a Examples of conflicts of interest include but are not limited to the following:

- Receiving loans or guarantees of obligations;
- Engaging in conduct or activity that improperly interferes with DC Ranch Association's existing or prospective business relations with a third party;
- Accepting bribes, kickbacks or any other improper payments for services relating to the conduct of the business of DC Ranch Association; and,
- Accepting a gift from persons or entities that deal with the DC Ranch Association, in cases where the gift is being made to influence a Director's actions as a member of the Board, or where acceptance of the gift could otherwise reasonably create the appearance of a conflict of interest.

103.5b Examples of appearances of a conflict of interest include but are not limited to:

- Any occurrence where the person benefitted is not the Director or the immediate family of the Director, but is a person who has a close personal relationship with the Director.

103.5c When a conflict of interest exists, may exist or reasonably may appear to exist, the Director concerned must promptly disclose to the Board President the existence and circumstances of any transaction or relationship that the Director reasonably believes could give rise to an actual or apparent conflict of interest. The Board President will review the matter and determine an appropriate course of action, including whether consideration or action by the full board is necessary.

103.5d If the Board President determines a conflict of interest exists, the Director having the conflict should:

- Refrain from using personal influence to encourage Board or staff to take an action or decline to take an action involving such transaction or relationship; and,

- Recuses himself or herself from participation in any discussions or decisions regarding such transaction or relationship. This includes recusal during those portions of Board meetings where matters pertaining to such a transaction or relationship are being discussed, except to respond to requests for information about the transaction or relationship.

103.6 Confidentiality: As part of their work as a member of the Board of Directors, Board members will be privy to Confidential information. At no time will Board members communicate or cause to communicate in any form or format any Confidential Information to any person or organization not already in possession of that Confidential Information except:

- as required by law;
- with the express permission of the Board of Directors to disclose such information; or
- after the information has come into the public domain through no action of the Director.

Further, no Director shall use Confidential Information for his or her own personal or business benefit or to benefit persons or businesses (whether for profit or not for profit) outside the DC Ranch Association.

103.6a Confidential Information is all non-public information entrusted to or obtained by a Director by reason of his or her position as a Director of the DC Ranch Association. It includes, but is not limited to:

- Non-public information about DC Ranch Association's financial condition prospects or plans;
- Non-public information about the DC Ranch Association employees;
- Non-public information concerning DC Ranch residents, property owners or stakeholders;
- Non-public information and communications about discussions and deliberations relating to business issues and decisions, between and among employees, officers and Directors;
- All discussion and information put forth in Executive Session; and,
- Directors are required to protect and hold confidential all confidential information obtained during their tenure as a Director and beyond.

103.7 Harassment: DC Ranch Association wants to maintain an environment that is based on mutual respect and encourages productive and cooperative work. Harassment by a Director of fellow Directors, staff or members of the DC Ranch Community will not be tolerated. Sexual harassment is conduct of a sexual nature that is unwelcome and offensive to the person to whom it is directed. It includes unwelcome sexual advances, request for sexual favors, and conduct or remarks of a sexual nature.

103.7a Examples of the type of conduct that can constitute sexual harassment include but are not limited to:

- Sexually explicit language, jokes or gestures;
- Degrading sexual language or conduct;
- Graphic or suggestive comments about one's clothing or body;
- Inappropriate touching;
- Sexual advances;
- Display of sexually explicit or suggestive materials, and,
- Other similar conduct.

103.7b If a Director believes that he/she or that another Director or Employee has been harassed, the Director must inform the Board President or the Board as a group promptly. The Board will promptly investigate all reports of harassment and take remedial action where appropriate. DC Ranch Association does not permit any retaliation against a Director who makes such reports or furnishes information to the Board President or other member of the Board in good faith.

103.8 Drugs and Alcohol: DC Ranch Association is committed to maintaining a safe and productive work environment, which includes a workplace free of the influences of drugs. The consumption, possession, manufacture, purchase, sale or transfer of illegal drugs within DC Ranch is prohibited. The consumption of alcoholic beverages by a Director is prohibited while the Director is representing DC Ranch Association whether on or off community property except at a reception, lunch or dinner or other social gathering where consuming alcoholic beverages is appropriate.

103.8a The Board requires that Directors come to meetings unimpaired by alcohol or drugs. The Board reserves the right to ask a Director to leave a meeting or activity when drugs or alcohol are suspected.

103.9 Reporting Illegal or Unauthorized Behavior: Directors are obligated to promote ethical behavior among Directors, employees, contractors and agents, and must report actual or suspected illegal or unethical behavior to the Executive Director or Board President, as appropriate. Illegal behavior will not be tolerated and as such is grounds for immediate dismissal from the Board. Directors must notify the Board President of any known or suspected illegal behavior. It is the responsibility of each Director to become familiar with this Policy. Any waiver of or amendment to the requirements of this Policy must be authorized by the Board of Directors or a duly authorized committee of the Board. The Board shall periodically review the Policy to ensure that it is effectively implemented, and that its provisions are updated in keeping with current governance practices.

103.10 Compliance with Laws and Governing Documents: Directors must comply with and ensure DC Ranch Association's compliance with all applicable federal, state and local laws and regulations, as well as DC Ranch Association's governing documents.

In addition, each Director must bring to the attention of the Board President any information that the Director believes constitutes evidence of a violation of law, regulation or DC Ranch Association's governing documents or policies. If the suspected violation(s) directly involve the Board President, said violations should be reported to the Board Vice President or other members of the Board for action.

The Board President, or other Director(s), will promptly review suspected or reported violations and recommend appropriate action to the Board.

103.11 Compliance with this Policy: This Policy requires complete compliance, without exception. Any Director whom the Board believes has violated this policy is subject to removal from the Board. At or before the first meeting of the Board attended by a Director, the Director will be required to complete and sign the Acknowledgement Form (attached) representing his or her agreement to comply with this Policy throughout his or her term as a Director. In addition, prior to the first meeting of each calendar year, each Director shall re-sign the Acknowledgement Form.

DC Ranch Association

Ethics Policy – Annual Acknowledgement Form

I have read the Ethics Policy of the Board of Directors (the "Ethics Policy") and acknowledge and agree as follows:

1. I agree to comply fully with the terms and conditions of the Ethics Policy, including without limitation, with the Conflict of Interest section of the Ethics Policy.
2. I will comply fully with the Ethics Policy at all times during my service as a member of the DC Ranch Association Board of Directors, and following my service with regard to the Confidentiality Section of the Ethics Policy.
3. I confirm that I have no known actual or potential conflicts of interest, except as listed below.
4. If at any time following the submission of this form I become aware of any actual or potential breach of the Ethics Policy by me or any other person, I will promptly notify the Board President or other members of the Board.
5. If at any time following the submission of this form I become aware of any actual or potential additional or new conflicts of interest that I might have I will promptly notify the Board President.

Disclosure of Actual or Potential Conflicts of Interest:

Signed and acknowledged:

Printed Name

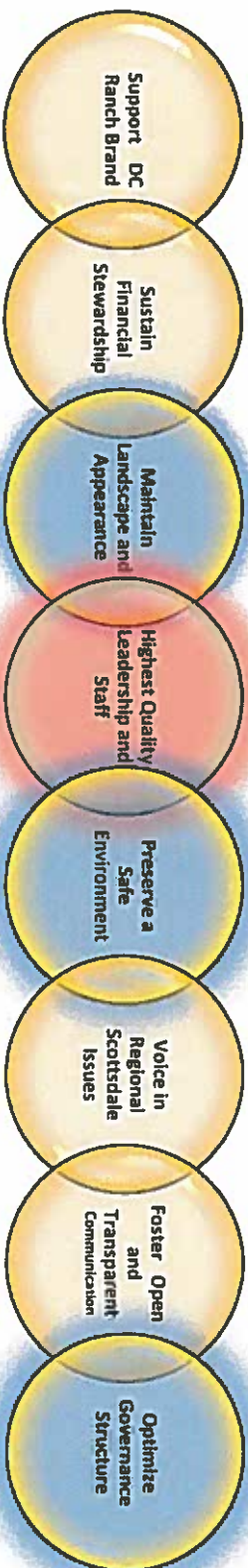
Signature

Dated: _____, 2017

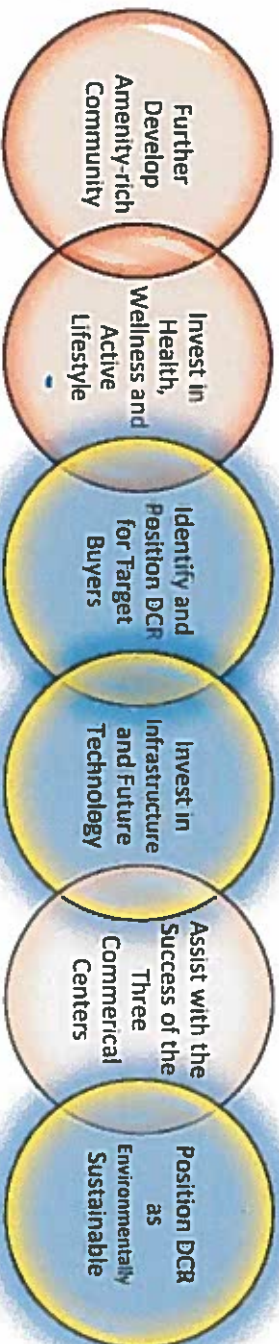
DCR Strategic Plan 2020



Principles



Initiatives



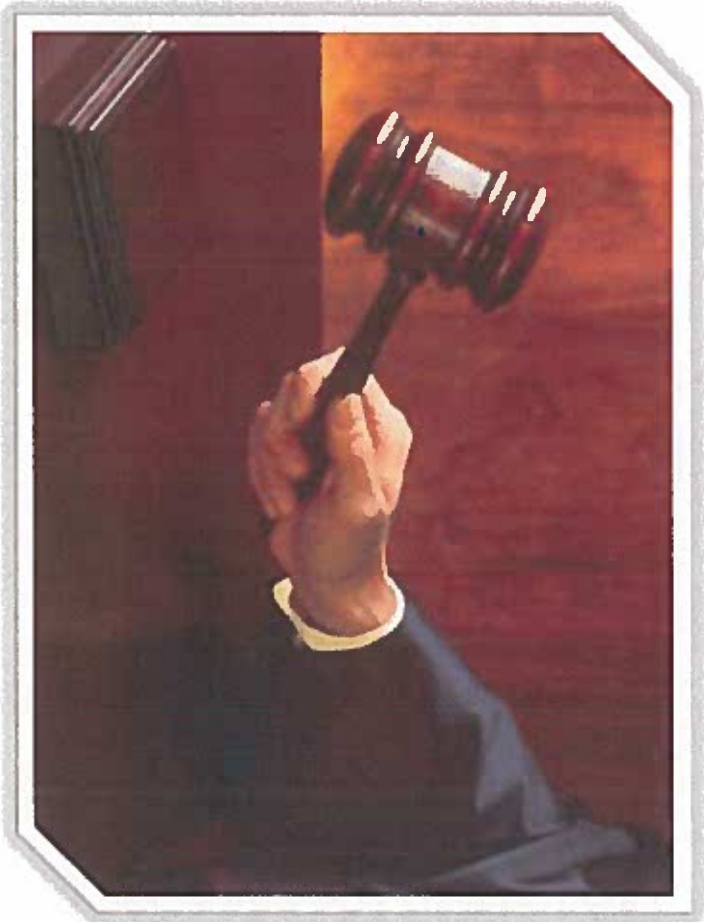
Blue accented circles are assigned to Ranch Association – red is shared. Team leads have been selected. Each team of 3-5 will include a member element.





Announcements

- Community meeting for DC Ranch residents regarding the Desert Edge Project is scheduled September 18 at 6:30 p.m. at The Homestead. RSVP required.
- The next board meeting is scheduled October 2 at 6 p.m. at The Homestead.



Adjournment